

DIVISION OF MINES	CHAPTER: IX Certification
PROCEDURES MANUAL	
	PROCEDURE NO: 1.09.02
	ISSUE DATE: January 1, 1997
SUBJECT: Recertification	LAST REVISED:
Requirements	

OBJECTIVE AND INTENT

To establish retraining and continuing education requirements for maintaining valid certification consistent with regulatory requirements.

GENERAL

1. Continuing education and retraining requirements are mandated for the following certifications:

- First Class Mine Foreman/Surface Foreman - Four hours of continuing education every two years.
- Underground Electrical Repairman (and all other electrical certifications) - Shall remain valid by meeting annual electrical retraining (8 hours) required by MSHA.
- Diesel Engine Mechanic - Four hours of annual continuing education.
- Diesel Engine Mechanic Instructors - Must teach at least one approved diesel engine mechanic (initial) course every two years or at least one approved diesel engine mechanic continuing education course every year.
- Advanced First Aid - Eight hours continuing education biannually (may be accomplished in annual four-hour sessions).
- Advanced First Aid Instructor - Shall be certified as a First Aid Instructor by the American Red Cross, National Safety Council, Virginia Emergency Medical Services, or as otherwise approved by the Chief. Certification remains valid by submitting valid certification listed above or by teaching one initial or refresher first aid training course for DMME within a two year period.
- BCME Instructor - Shall remain valid by teaching at least one approved certification every two years.

- Surface Blaster - Recertified every five years by presenting written proof of demonstrated blasting competency in his work during two of the last three years immediately preceding the expiration date or by retaking and passing the Mined Land Reclamation portion of the blaster exam.

PROCEDURE

1. CONTINUING EDUCATION FOR MINE FOREMAN

- Individuals certified prior to 1996 will be required to complete the continuing education requirements within two years from the January 1, 1997 date and every two years thereafter. Individuals certified after January 1, 1997 will be required to complete the continuing requirement two years from the certification date and every two years thereafter.
- Individuals not meeting the continuing education requirement shall be notified via letter from DM that their certification is suspended pending completion of the continuing education. A copy of the suspension notification will be sent to the individuals at the last address provided to the Division and to the last employer address reported to the Division.
- Failure to meet the continuing education requirement two years from the suspension date shall result in certification revoked by the Board of Coal Mining Examiners.
- Reinstatement of certification shall be in accordance with 45.1-161.54 Reexamination.

2. SURFACE BLASTER

- Surface Blasters must recertify every five years. Notification is mailed by DM at least 30-45 days prior to expiration. A form is mailed with the notification and the applicant should return only the form verifying blasting experience at a mine site during two of the last three years. No fee is required for recertification. If a blaster allows expiration of the certification, he/she must take the DMLR endorsement examination (no fee) for reinstatement. If an applicant fails the DMLR examination, he/she must take the entire Surface Blaster examination (\$10.00 fee required) and complete the training required in DMLR regulations.

3. UNDERGROUND DIESEL ENGINE MECHANIC RENEWAL

- Certification remains valid until December 31 following the anniversary date of the training, provided certification requirements are met.
- Renewal is obtained by satisfactorily completing a diesel engine mechanic retraining course approved by DM.
- Holder of certificate shall submit documentation to DM indicating the required retraining has been completed before expiration of the card.
- Failure to complete retraining will result in suspension of certification pending completion of training. If not met within two years from the suspension date, then the certification will be revoked.

4. MSHA REINSTATEMENT - ELECTRICAL

- If a client has been purged from the MSHA computer due to a coding error, proof of yearly retraining may be submitted for reinstatement. If retraining was not taken, the applicant must take the retraining and retake the entire DM Electrical Repairman examination. Application must be marked “MSHA only” so that the same certification number will be assigned to the client. After passing the examination, a form will be submitted to MSHA’s Denver office for reinstatement. MSHA will mail electrical cards to clients.
- If retraining was missed due to illness, a doctor’s verification of illness must accompany an application for reinstatement. Requests regarding reinstatement should be referred to the DM certification section.